

Volunteer Registration Form

Thank you for deciding to register as a volunteer. Please complete this form giving as much detail as possible so that a suitable volunteering opportunity can be arranged. If you are unsure about any part of this document please ask for advice or assistance.

Date of Application: _____

Individual Details:

Title: Mr Mrs Miss Ms Other (please specify):

Full Name _____

Address: _____

POSTCODE: _____

Daytime Telephone: _____ **Evening Telephone:** _____

Mobile: _____ **E-Mail:** _____

How did you find out about the Volunteer Centre?

- | | | | |
|-------------------------|--------------------------|------------------------|--------------------------|
| Do-it application | <input type="checkbox"/> | Post Office/Library | <input type="checkbox"/> |
| Friend | <input type="checkbox"/> | School | <input type="checkbox"/> |
| Internet | <input type="checkbox"/> | Telephone Directory | <input type="checkbox"/> |
| Job Centre | <input type="checkbox"/> | Voluntary Organisation | <input type="checkbox"/> |
| Media/radio/newspaper | <input type="checkbox"/> | Word of Mouth | <input type="checkbox"/> |
| Passing By | <input type="checkbox"/> | Poster/leaflet etc | <input type="checkbox"/> |
| Other (please specify): | | | |

What types of volunteer opportunities interest you?

(Please tick up to 4 in each column that apply)

Areas of Interest		Type of Activity and/or Skills	
Animals	<input type="checkbox"/>	Administration	<input type="checkbox"/>
Art & Culture	<input type="checkbox"/>	Advice Information and Support	<input type="checkbox"/>
Children	<input type="checkbox"/>	Architecture and Building Work	<input type="checkbox"/>
Disability	<input type="checkbox"/>	Art	<input type="checkbox"/>
Disaster Relief	<input type="checkbox"/>	Befriending and Buddying	<input type="checkbox"/>
Domestic Violence	<input type="checkbox"/>	Business & Management	<input type="checkbox"/>
Drugs & Addiction	<input type="checkbox"/>	Campaigning & Lobbying	<input type="checkbox"/>
Education & Literacy	<input type="checkbox"/>	Caring	<input type="checkbox"/>
Elderly	<input type="checkbox"/>	Catering	<input type="checkbox"/>
Emergency Services	<input type="checkbox"/>	Community Work	<input type="checkbox"/>
Employment	<input type="checkbox"/>	Computers/Technology/Website	<input type="checkbox"/>
Environmental	<input type="checkbox"/>	Counselling	<input type="checkbox"/>
Families	<input type="checkbox"/>	Driving	<input type="checkbox"/>
Gay/Lesbian/Bi/Transsexual	<input type="checkbox"/>	Employee/Group Volunteering	<input type="checkbox"/>
Health, Hospital, Hospice	<input type="checkbox"/>	Entertainment	<input type="checkbox"/>
Heritage	<input type="checkbox"/>	Finance Work	<input type="checkbox"/>
Homeless & Housing	<input type="checkbox"/>	First Aid	<input type="checkbox"/>
Human & Civil Rights	<input type="checkbox"/>	Fundraising	<input type="checkbox"/>
International Aid	<input type="checkbox"/>	Gardening	<input type="checkbox"/>
Legal Aid & Justice	<input type="checkbox"/>	General and helping	<input type="checkbox"/>
Mental Health	<input type="checkbox"/>	Hostel Work	<input type="checkbox"/>
Mentoring	<input type="checkbox"/>	Languages	<input type="checkbox"/>
Millennium Volunteers	<input type="checkbox"/>	Legal Work	<input type="checkbox"/>
Museums	<input type="checkbox"/>	Local events	<input type="checkbox"/>
Music	<input type="checkbox"/>	Marketing PR and Media	<input type="checkbox"/>
Politics	<input type="checkbox"/>	Mentoring	<input type="checkbox"/>
Prisoners & Ex-Offenders	<input type="checkbox"/>	Music	<input type="checkbox"/>
Race, Ethnicity, Refugees	<input type="checkbox"/>	National/international events	<input type="checkbox"/>
Religion	<input type="checkbox"/>	Officials	<input type="checkbox"/>
Sports & Outdoor Activities	<input type="checkbox"/>	Practical Work & DIY	<input type="checkbox"/>
Women's Groups	<input type="checkbox"/>	Retail & Charity Shops	<input type="checkbox"/>
Youth	<input type="checkbox"/>	Sports Development	<input type="checkbox"/>
		Teaching & Training	<input type="checkbox"/>
		Trusteeship/Committee Work	<input type="checkbox"/>
		Under 16 Volunteering	<input type="checkbox"/>
		Youth Work	<input type="checkbox"/>

Please give brief details of your occupation, previous work experience, interests and hobbies.

What times are you available for volunteering?

(Please tick all that apply)

	<u>Mon</u>	<u>Tue</u>	<u>Wed</u>	<u>Thu</u>	<u>Fri</u>	<u>Sat</u>	<u>Sun</u>
AM							
PM							
EVE							

We would be pleased if you could take time to complete the following information. This will only be used for monitoring purposes.

Date of birth _____ Gender: Male Female

Which age group are you in?

Under 15	<input type="checkbox"/>	15-18	<input type="checkbox"/>	19-25	<input type="checkbox"/>	26-29	<input type="checkbox"/>
30-34	<input type="checkbox"/>	35-39	<input type="checkbox"/>	40-44	<input type="checkbox"/>	45-49	<input type="checkbox"/>
50-54	<input type="checkbox"/>	55-59	<input type="checkbox"/>	60-64	<input type="checkbox"/>	Over 65	<input type="checkbox"/>

What is your current employment status?

Employed	<input type="checkbox"/>	Employed part time	<input type="checkbox"/>	House person	<input type="checkbox"/>
Non Employed	<input type="checkbox"/>	Retired	<input type="checkbox"/>	Self Employed	<input type="checkbox"/>
Student	<input type="checkbox"/>	Unable to work	<input type="checkbox"/>	Unemployed	<input type="checkbox"/>

Which ethnic group do you belong to?

White British	<input type="checkbox"/>	White & Black Caribbean	<input type="checkbox"/>	Bangladeshi	<input type="checkbox"/>
White British (English)	<input type="checkbox"/>	White & Black African	<input type="checkbox"/>	Other Asian background	<input type="checkbox"/>
White British (Scottish)	<input type="checkbox"/>	White & Asian	<input type="checkbox"/>	Black Caribbean	<input type="checkbox"/>
White British (Welsh)	<input type="checkbox"/>	Other Mixed background	<input type="checkbox"/>	Black African	<input type="checkbox"/>
White Irish	<input type="checkbox"/>	Indian	<input type="checkbox"/>	Other Black background	<input type="checkbox"/>
Other White background	<input type="checkbox"/>	Pakistani	<input type="checkbox"/>	Chinese	<input type="checkbox"/>
Any other background	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>

Transport
(Please tick all that apply)

Do you have access to a car?	No <input type="checkbox"/>	Yes <input type="checkbox"/> ↓
Would you be interested in using it for voluntary work?	Yes <input type="checkbox"/> ↓	No <input type="checkbox"/>
Are you able to accommodate a folding wheelchair?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

I am aware that my name and address may be forwarded to organisations with relevant volunteering opportunities.

Signed:

Date:

Please return the completed form to:

**Volunteer Centre North Warwickshire
White Hart House
Long Street
Atherstone
CV9 1AX**

If you have any queries please phone 01827 717073

Email info@vcnw.org.uk

Data Protection

1. At no time will we provide any of your details to a third party without your permission.
2. You have the right to see any information about you that we hold in a retrieval system such as a computer database or paper index system.
3. You have the right to challenge us about any information relating to you we hold in a retrieval system and have this changed.
4. You have the right for your details to be removed from a retrieval system.
5. We may compile statistical data from time to time but this will never include references to a particular individual.
6. In order to keep you up to date with information and events we may include you in our mailing list or email list.
7. We will never sell or give our mailing lists to a third party.
8. Your records will be kept on our computer and paper system for two years.

What will we do with the information you give us?

We will hold your information confidentially. Using the information we will try to match you with volunteering opportunities that appear to suit your preferences and availability. If we find a match we will contact you with the details of the volunteering opportunity; you can then decide if this is something you would like to become involved with as a volunteer or not. If not, we will continue to look for volunteering opportunities that you may be interested in. We will not send your name and contact details to an organisation seeking volunteers unless you have agreed with us that we may do so.

Criminal Record Certificates

Some opportunities require that a criminal record check be carried on anyone who wishes to volunteer with them. This is often the case if the volunteering involves working with children or vulnerable persons. No criminal record checks will be made without your consent and you have been accepted as a volunteer for an organisation requiring such a check to be made.

Office Use Only

Date and time of interview:

Opportunities Given:

1)

2)

3)

4)

Notes: